CENTRAL MT REGIONAL WATER AUTHORITY
Harlowton, MT 59036
July 12, 2023
MINUTES

WELCOME AND INTRODUCTIONS: Chairman Kalitwoski called the meeting to order and asked all present and on-line to introduce themselves.

IN ATTENDANCE: Jim Kalitowski, Chairman; Jeff Sell, Harlowton; Sam Klepzig, O&M Manager; Bob Church, Great West Engineering; Amy Deitchler, Great West Engineering; Laura Larocca, Ryegate; Dennis Lehfeldt, Ryegate; Allen Davis, Ryegate; Dave Liggett, Treasurer; Lon Sibley, Roundup; Tanya Lanter, Billing Specialist; Monty Sealey, Project & Mgmt Services; Dave Picchioni V. Chirman and Connie Roussan, Melstone (By Proxy); On-Line- Shelby Atchison, RD; Greg Kruzich, BOR; Rick Duncan, MT DNRC; Shawna Swantz, ARPA; Steve Troendle, RD; Dan Semmens, Dorsey & Whitney.

APPROVAL OF MINUTES FROM June 14, 2023: Jeff Sell moved, seconded by Dave Liggett to approve the Minutes from June 14, 2023; motion carried.

TREASURER'S REPORT AND CURRENT BILLS: Treasurer Liggett reported a starting balance on the First Security Bank Acct. of (2,483,773.13); deposits of $2,582,885.34, for a sub total of $99,112.21. Invoices presented totaled $147,593.56, leaving a balance of ($58,005.26). Ligget also reported a beginning balance of the Stockman Bank Acct. of ($417,159.70) with deposits of $417,160.97, leaving a bank balance of $1.27. Bills presented for payment from Stockman bank totaled $1,053,374.21 leaving a bank balance of ($1,053,372.94).

Bills presented for payment included: Roundup Record Tribune Inv. 4767 for 222.00; Urick Law Firm Statement for $960.00; Mid Rivers Telephone Acct # 8740500 for $20.95; Project & Mgmt Services Inv. RW023006 for $8,952.74; Local Govt. Services Acct. 322301 for $190.00; Big Horn Public Affairs Inv. 1460 for $2,500.00; BLM Bill 2023041354 for $17,121.99; BLM Bill 2023041355 for $824.59; Great West Engineering Inv. 219479 for $1,010.00; Great West Engineering Inv. 29480 for $55,299.85; Great West Engineering Inv. 29481 for $8,538.48; Great West Engineering Inv. 29482 for $21,865.00; Great West Engineering Inv. 29483 for $5,504.46; Great West Engineering inv. 29484 for $19,749.44; Great West Engineering Inv 29648 for $2,620.80, all from the First Security Bank Account- Civil Contractors Pay Est #4 for $304,469.57; MT Dept. of Revenue for 1% Tax Pay #4 for $3,075.45; C & C Excavation Pay Est #12 for $575,229.23; MT Dept. of Revenue for 1% Tax Pay 12 for $5,810.40; COP Construction Pay Est # 10 for $71,811.19; Mt Dept. of Revenue 1% Tax Pay 10 for $724.37; Lewistown Honda Deal # 13108 (Contingency Funds) for $36,918.00; Laurel Chevrolet Ord # CQNZ6B (Contingency funds) for $55,335.00; for a total of $1,198,754.59. Dave Liggett moved to approve the Treasurer's Report and to pay the bills presented subject to receipt of reimbursements; seconded by Jeff Sell; motion carried.

BLM RIGHT-OF-WAY AGREEMENT: Monty Sealey presented the Right-Of-Way Agreement with BLM. Jeff Sell moved to okay the Agreement with BLM; seconded by Dave Liggett; motion carried.

Steve Troendle questioned how we came to the conclusion that Contingency Funds could be spent of the items CMRWA has approved since they were not signed off by him. Bob Church explained that we had been working with Ryan about those expenditures and that we have correspondence about them available. He will look into it and get back to us.

TRIANGLE COMMUNICATIONS-INTERNET SERVICE INSTALLATION: Monty Sealey noted that the anticipated cost for internet hook up through Triangle will be nearly $4,500.00 that we need to pay when the construction is complete. Jeff moved to accept the order for internet at the well-sites; seconded by Dave Liggett; motion carried.

FOUR YEAR PLAN-UPDATED: Bob Church handed out a printed copy of the updated 4 Year Plan for our project. It was mentioned that because Ryegate had opted out that they were not included on the chart yet; funding had slipped to other areas like Shawmut, but that will be adjusted; the added cost to be determined. The extension of the pipeline to Ryegate will likely add $2,000,000 to the overall cost. We intend to get Ryegate into next years funding scenario.

Bob also noted that our project had been re-indexed by BOR; the amount went from $122,000,000 up to $136,000,000.

WATER OPERATOR'S REPORT: Sam Klepzig did not have much to report since things are just beginning to be completed and brought on- line. He said he has been cleaning up where he can and getting familiar with the installations and staff working to complete items. Sam is also changing over his business licensing to Montana. His Cell Phone # is 406-940-5592. Tanya's Cell Phone # in Roundup is 406-940-5590.

PHASE I TO HARLOWTON-STATUS: Amy Deitchler reported that C&C is nearly complete with the pipeline to Harlowton. This should be done by Monday, then testing can begin. COP is testing items at the Injection Building and the Storage Tank (Test and Sanitize next week) Chlorine is to be delivered tomorrow. Everyone should be on-site July 31 for a full-scale test of the pump in well #3, chlorine injection system, etc. Surge valves should be in by the end of next week. We should have a flushing plan from Harlowton within the next two weeks. A public notice will have to sent out. Monty Sealey explained that we had requested up to $20,000 from our contingency funding to help repair any breaks in the Harlowton system caused by the flushing process. He reported that RD had approved the funding if needed.

Steve Troendle from RD noted that staff engineers at RD do not have funds for the list of contingency items we had presented for approval; such as vehicles, start-up costs etc. Such things need to be put into a letter to RD. We will continue to clarify how this has been handled.

Two Change orders were presented for approval; one to C&C for Change Order #2B in Phase I for $89,002.47 and Change Order # 6 to COP Construction for $12,001.38. Jeff Sell moved to accept both Change Orders and pay the amounts listed; seconded by Lon Sibley; motion carried.

It was also noted that the break in Harlo's water line was repaired paid for by C & C Excavation. Paul had said there were no claims related to the event.

PHASE II A & B – STATUS: Amy Deitchler reported that C & C Excavation has started laying out the pipe for Phase IIA; had almost 6 miles laid out for fusing. Work is beginning on the first PRV vault install.
All contracts are back for Phase IIB. She is waiting for insurance documents. COP hopes to begin on 2B near the first of August.

Great West hopes to submit Phase IIC plans to DEQ in early August.

PHASE IV TO MELSTONE-STATUS: Bob Church reported the environmental work to Melstone was about 90% complete. The cultural work is about 95% done. He will have a new task order for design of the route at the next meeting. It is hoped we can bid the Melstone pipeline in the spring.

PHASES III AND IIIA-STATUS: Church also reported that so far we do not have the funding to work on this route. We hope when we get under contract with BOR 23 BIL funds we will be able to move forward. The LIDAR mapping for III & IIIA are done.

PHASE IIIB TO RYEGATE-STATUS: Bob Church reported that even though Ryegate is back on our list we are trying to fit them in and find funding to help. One issue not yet resolved is whether 6" or 8" pipe will be better for route from Shawmut-Dead Man's Basin. There will be about 10 miles of pipe.

PHASE V TO HOBSON-STATUS: There is nothing new to report. Their participation is dependent upon Hobson putting together the financing for their town's water system and acceptance by the town.

BOND COUNSEL-WHAT'S NEXT: Dan Semmens reported there is nothing we need to do before the August meeting. We need to hear back whether the Emerging Contaminants funding if awarded to the City of Roundup, will be counted as "local match". This needs to worked out with the Feds before we can issue the bonds needed for loan match funds.

RURAL DEVELOPMENT-RD: Shelby Atchison asked for bonding insurance verification. It was also mentioned that we could consider RD funds for Ryegate because they may be eligible for 1% interest as they are classified as a "distressed community". Monty Sealey will discuss this with our engineers to see if and how it could fit in.

BUREAU OF RECLAMATION-BOR: Greg Kruzich noted that the next indexing will be for FY25. Our 23 Agreement is with the grants officer for review.
MT DNRC: Rick Duncan noted that Shawna had received our Draw request #9 and had been up to visit the Storage Tank Site. Rick also said we should get our Final Report in for Administration for the FY22-23 years. We should also look at how current reporting is for open grants such as 081. He asked that whatever was submitted be submitted again for the new biennium. Bob Church will do that tomorrow.

Rick anticipates an increase of $35,000 per year for Administration during the new biennium.

It was suggested that we begin looking at the list of invitees to Harlowton for celebrating the new water and system soon after it is turned on. It was mentioned that both U.S. Senators were quite supportive; not so much by our US Representative. The invitation should look at State Legislators, Governor, local, state and federal agency representatives, etc.

CHECKS-OPERATIONS ACCOUNT AT FIRST SECURITY BANK: The following is a list of checks that have been written from our Letter of Credit Temporary Operating account:

360 Office Supplies	$ 32.35
Billings Tech Guys	850.00-Security & set up
Chris Kipp	1,180.40-Travel Expenses-Applicant
Glatfelter Public Ent.	2,693.00
Tanya Lantner	504.00
Sam Klepzig	3,675.13 – Wages
Total	$8,942.88

Total spent to date: $13,041.10

Bank Balance: $7,008.90 Credit Line balance: $472,941.10

OTHER BUSINESS: Monty Sealey presented two additional bills for approval and payment:

Cy-Corp Trailor	Inv. #20-12576	$15,225.00
Fergus Electric Coop	06/01 -07/01/23	2,213.26
Total		$17,438.26

Dave Liggett moved to accept the check reports and approve all payments listed; seconded by Lon Sibley; motion carried.

The meeting was adjourned.

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Monty L. Sealey, Project Administrator Date