CENTRAL MT REGIONAL WATER AUTHORITY
Harlowton, MT 59036
September 13. 2023
MINUTES

WELCOME AND INTRODUCTIONS: The CMRWA meeting was call to order by Chairman Kalitowski. He asked that all in attendance and on-line introduce themselves.

IN ATTENDANCE: Monty Sealey, Project & Mgmt Services; Bob Church, Great West Engineering; Jeff Sell, Harlowton; Amy Deitchler, Great West Engineering; Susan Hayes, Great West Engineering; Sam Klepzig, O&M Manager; Jim Kalitowski, Chairman; Dave Liggett, Sec./Treasurer; Allen Davis, Ryegate; Laura Larocco, Ryegate; Paul Otten, Harlowton; Connie Roussan, Melstone (By Proxy); On-line-Shawna Swanz, DNRC/ARPA; Shelby Welch, RD; Greg Kruzich, BOR; Sandie Koenig, SRF; Dave, Picchioni, Roundup; Also in attendance- Eli Wipf, Sunset Colony; Walter Wipf, Sunset Colony; Jerald Wood, C&C Construction; Lon Sibley, Roundup; Rick Duncan, DNRC-by Telephone.

MINUTES OF Sept 13, 2023, AGENDA: Because the Agenda had not been sent out by Monty Sealey, it was forwarded by telephone to Agency attendees. Jeff Sell moved to approve the Minutes as sent (corrected); seconded by Dave Liggett; motion carried.

TREASURER'S REPORT AND CURRENT BILLS: Treasurer Liggett reported the beginning bank balance at First Security Bank of ($757,650) with deposits of $748,219, leaving a balance of ($9,334.00). Current bills from First Security Bank totaled $105,708 leaving a bank balance of ($115,043).

The reported beginning balance at Stockman Bank was ($4,856,355). Deposits were reported as $8,825,428. Current bills through Stockman totaled $4,983,000, leaving a bank balance of ($1,114,155).

Current bills presented for payment included: Kaufman Heritage Trust for $2,000.00; Lee Enterprises, Bid Ad for $20.15; Big Horn Public Affairs Inv. 1470 for $2,500.00; COP Construction Pay Est #12 for $404,016.99; MT Dept of Revenue 1% Tax 12; MT Civil Contractors Pay Est #6 for $49,095.83; MT Dept of Revenue 1% Tax #6 for $495.92; C&C Excavation Pay Est #14 for $373,138.77; MT Dept of Revenue 1% Tax 14 for $3,769.08; C & c Excavation Pay Est #4 Ph IIA for $1,744,913.28; MT Dept of Revenue 1% Tax 4 for $17,625.39; COP Construction Pay Est #1 PH IIB for $2,178,499.16; MT Dept of Revenue 1% Tax 1 for $22,005.04; Great West Engineering Inv 30112 for $1,715.00; Great West Engineering Inv 30116 for $404.00; Great West Engineering Inv 30117 for $42,060.35; Great West Engineering Inv 30118 for $42,618.64; Great West Engineering Inv 30119 for $73,874.67; Great West Engineering Inv 30120 for $5,574.22; Rdp Record Trib. Inv 4918 for $462.00; Project & Mgmt Services Inv RW023008 for $4,595.70 PH I & $4,965.71 PH II; Lee Enterprises for $30.30; Lee Enterprises for $427.18; CMRWA O&M Acct. for $16,996.61.

Dave Liggett moved to accept the Treasurer's Report and to pay all bills subject to reimbursements; seconded by Lon Sibley; motion carried.

Additional checks requested include Md Rivers Telephone for $40.90; Key Insurance Inv. 16388 for $2,346.00; Annual Rpt. for $1,700.00.

Jeff Sell moved to approve the additional checks; seconded by Paul Otten; motion carried.

AUDIT: Monty Sealey handed out hard copies of the Audit from July 1, 2021 through June 30, 2022 from Douglas Wilson & Co. of Great Falls. Copies are available to any agencies who wish to receive on. The July, 2022 through June 30, 2023, audit is about to begin.

PHASE I TO HARLOWTON: Amy Deitchler reported that CMRWA water is currently being supplied to Harlowton. Bugs are being worked on; flushing lines should be complete by Friday. Final punch lists for COP, MT Civil have been provided with Substantial Completion Certificate provided. There are still items left for C&C Excavation. A lot has to do with waiting on materials. There are 4 or 5 meter pit units they are waiting on. It was not clear whether the Musselshell Sportsman's facility was hooked up to water yet.

Monty Sealey explained the three bank accounts CMRWA is currently using. The third account at First Security Bank is for O&M expenses and revenues. So far it is being used to cash flow acquisition of O&M items such as tablets of control and monitoring the system by O&M staff. Tanya is currently talking with Harlowton staff about how to begin the billing for CMRWA water and integrating all with Black Mountain Software.

EMERGINING CONTAMINENTS: Bob Church reviewed how this funding would be used for the project. Because it cannot be considered local funding after receipt by the State it will not help our financial position or ratio for the 65%-35%. We do not want more federal funding through loans at-this- time. Church recommended that we withdraw our application to the Emerging Contaminants program. Lon Sibley moved to pull out of the program; seconded by Paul Otten; motion carried.

WELLS 4 & 5: Bob Church explained how we are trying to go about funding the new wells. Money from Phase II will be used for #4 We are proceeding with bidding for the wells and plan to open bids before the October Board meeting. There will be a need for loan money (SRF) because we are not going to have the Emerging Contaminants funds to use. The budget is being worked on with BOR and a potential $500,000 loan for the wells. Approval of the well designs are at DEQ for review and approval. Dave Liggett moved to approve the loan request; seconded by Lon Sibley; motion carried.

PHASE II TO ROUNDUP: Phase IIA and II B are under construction**.** The boring under the RR tracks has been completed. For Phase IIB the pipe has been strung. Approximately 3,800 ft. of pipe is in the ground. For Phase IIA the Encroachment agreement with NW energy is complete

and ready to sign. Phase IIC; the road approaching Musselshell County is a mess. We are in need of re-signing the BLM ROW Agreement; they want an ink signature.
The legal notice through DEQ is at the Harlowton newspaper September 7.

PUBLIC OUTREACH: It was mentioned that we should prepare articles for the newspapers. A Ribbon Cutting Ceremony is set for October 18 at the Kiwanis Building. There could be a lunch and some sort of program. Bob Church will help Jeff and Paul prepare an invite list.

RURAL DEVELOPMENT-RD: Shelby Welch noted that if there is a government shutdown it will affect RD and BOR.

BUREAU OF RECLAMATION-BOR: CMRWA is now signed up with ASAP.gov and ID.ME. We should be okay to draw funds. Greg Kruzich noted that the annual shutdown for end of fiscal year closeout is Sept. 25 through October 10. Through that time there is a blackout. This happens each year at the end of the Fiscal Year. Greg also noted that we were now under agreement with BOR for $28,600,000 for BIL23 funds. That money is also available through ID.ME.

MT DNRC: There was no business discussed from DNRC.

OTHER BUSINESS: CMRWA is now under contract with MT DNRC for a grant of $1,635,000 to be use for Ph IV to Melstone. We are beginning land acquisition and easements.

Bob Church presented Task Order 41 for Design spending in the amount of $650,000. He also presented Task Order 42 to begin environmental and cultural work for Phases III and IIIA in the amount of $210,000 through BOR.

Jeff moved to approve both Task Orders; seconded by Paul Otten; motion carried. Jeff began discussion about when bills would be sent to Harlowton . After a short discussion it was noted that the bill would occur so Harlowton could include the new rates in their next bill-1st week of October. Tanya at Roundup is in contact with the Clerk at Harlowton to work out details. Sam will provide a reading of the meter at Harlowton to Tanya at the end of September.

Jerry Wood from C & C Construction had a few questions about when funds would be available from the current bills. Monty Sealey stated not all is clear but all funds should be eminent. We believe the sign up with ID.ME should allow us to draw BOR funds right after we approve the bills.

Question about when the water will be available to Roundup; it was noted that because of the time required to acquire the pipe, it may be in to 2025 for COP to complete Phase IIC.

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Monty L. Sealey, Project Administrator Date