CENTRALMT REGIONAL WATER AUTHORITY
Harlowton, mt 59036
October 16, 2024
MINUTES

WELCOME AND INTRODUCTIONS: Chairman Kalitowski called the meeting to order and asked all in attendance to introduce themselves.

IN ATTENDANCE: The following were in attendance at the meeting or on-line:
Bob Church, Great West Engineering; Debby McCandless; Daver Ponit, Middle Musselshell; Dave Shreeve, Middle Musselshell; Warren Hansen, Middle Musselshell; Jim Kalitowski, Chairman; Dave Liggett, Sec./Treasurer; Jeff Sell, Harlowton; Sam Klezig, O&M Manager; Allen Dave, Ryegate; Paul Otten, Harlowton; Amy Deitchler, Great West Engineering; Eli Wiyf, Suset Colony; Monty Sealey, Proj. & Mgmt Services; On Line: Ed Grime, Roundup Mesa; Scott Keller, Shawmut/ Deadman's; Wade Salyards, SRF; Denver Fraser, SRF; Rick Duncan, DNRC; Debbie Willumson, Roundup Mesa; Rob Ashton, SRF; Shelby Welch, Rural Development (RD). Proxies: Dave Picchioni, Roundup, & Connie Roussne, Melsonte

APPROVAL OF MINUTES FROM September 11: It was moved by Dave Liggett, seconded by Paul Otten to approve the Minutes as sent; motion carried.

TREASURER'S REPORT & CURRENT BILLS: Treasurer Liggett gave the Treasurer's Report and presented the current bills. He reported a beginning bank balance at 1st Security Bank of ($391,204) with deposits totaling $525,890. Invoices totaled $220,470 leaving and ending bank balance of $(85,784). He also reported a beginning bank balance at Stockman Bank of ($1,535,397) with deposits of $1,800,000. Invoices presented for payment totaled $151,588 leaving and ending balance of $113, 015.

- On 09/13 $985.07 charged to 1st security Bank was refunded back to Stockman Bank.

Bills presented for payment included: Westwind Web Inv. 5078 for $320.00; Frontier Precision Inv 309779 for $3,486.54; Urick Law Firm Statement for $1,218.00; Great West Engineering Inv 33618 for $4,843.30; Great West Engineering Inv 33617 for $16,792.75; Great West engineering Inv 33620 for 21,597.79: Great West Engineering Inv 33621 for &74,817.98; Great West Engineering Inv 33622 for $ 10,662.05; Great West engineering Inv 33623 for $9,185.25; Great West Engineering Inv. 33619 for $7,303.11; C&C Excavation Pay App 17 for $208,668.19; MT Dept of Revenue 1% Tax 17 for $2,107.76; Project & Mgmt Serv. Inv RW0024009 for $2,030.30; Proj & Mgmt Serv. Inv RW0024009 for %6,525.00' Big Horn Public Affairs Inv. 1549 for $2,500.00 for a total bills of $372,058.02. Dave Liggett moved to accept the report and to pay the current bills, seconded by Allen Davis; motion carried.

Check No. 1597 to Laurel Chevrolet for $56,764.00 was issued and approved to pay for the new pickup for our Assistant O&M Manager.

Monty Sealey also read through the Summary of Accounts from Tanya. It reported a beginning bank balance for the O&M Account of $28,587.63. Bond Payment #6 for $10,597.00 was paid and a $5,000.00 payment to 1st Security Bank was made. October water bills totaled $33,709.14; October claims so far totaled $17,465.37. This leaves a bank balance of $24,602.00. Sealey noted that the accountant he hired to assist record keeping has incorporated this account into the QuickBooks system so regular Financial statements will be available in the future.

WAGE AND SALARY COMMITTEE: It was recommended by the Wage & Salary Committee to hire Zach Tomlinson as our new Assistance O&M Manager to assist Sam.

The Committee also recommended participation in PERS for our employees. Because it is the 1 year anniversary since we hired Sam Klepzig, the Committee also recommended a 4% wage increase as of the anniversary date for him and Tanya. Dave Liggett moved to approve all recommendations; seconded by Paul Otten; motion carried.

O & M REPORT: Sam and Leo made a punch list for Phases 2B & 2C and provided them to COP. Sam reported that Pipestone would be coming next week to help with the installation of the vaults at Oka Rd & Red Hill Road (2C). Sam is also working on new addresses along the pipeline route.

Monty Sealey described the pricing on new pickups from Lithia Dodge, Fitchner Chevrolet and Archi Cochron Ford. The low bid was from Fitchner. Lon Sibley moved to buy the Fitchner pickup; seconded by Dave Liggett; motion carried. Sam will arrange delivery of the new truck before our Assistant O& M Manager comes on board.

RULES ADJUSTMENTS FOR WATER USERS: Bob Church explained the additional language for Pre & Post Construction installs of water user hook-up. The clarification is needed because we have been getting late requests after the Contractor has already part up the site.

Scott Keller from the Shawmut/Deadman's area stated they would like fill station that is accessible through a vending machine type installation at the community hall. This system would work from a ¾" line. Bob will add this language to our rules.

MIDDLE MUSSELSHELL WATER DUTRICT: Matt Smith and Stahley Engineering have been hired by the Middle Musselshell Group. There will be a letter sent throughout the subdivision about the same. The Middle Musselshell also inquired about piggybacking with our O&M staff to assist them. Bob Church said that would have to be considered by the CMRWA Board.

Dave Ponti, Chairman of the Middle Musselshell, noted that things now appear to be driven by eligibility for Emerging Contaminants funding. He stated their group needs a letter from

CMRWA allowing the Middle Musselshell to hook up to the CMRWA system. Bob suggested that Matt Smith put together such a letter for approval by the Board.

PHASE I TO HARLOWTON-STATUS: This Phase is done. Great West is currently looking at warranty work and what reports may be needed to RD. We should have a final Pay Application by the next meeting of the Board.

PHASE II TO ROUNDUP-STATUS: Phase 2A is nearly complete. They will begin pressure testing by Tuesday. Weeds are still being sprayed along the pipeline route. We are still withholding approx. $160,000 until finish.

Phase 2B has been pressure-tested. Leo is working on Golden Valley County Road issues.

In Phase 2C we are still waiting on three vaults with no hard date for delivery. Pipe @ Roundup tank and tank connections are waiting for that final vault. In a related matter a technical memo was sent to DEQ using existing water for backup until everything is done. The electrical and connecting pipe for wells 4 & 5 have been designed and sent to DEQ

PHASE IV TO MELSTONE-STATUS: The Pre-Construction meeting will be held within the next two weeks. C&C should begin installing pipeline before the next Board meeting. Curt indicates he will begin at both ends and work toward the middle. There are approximately 35 rural hook-ups along the route.

PHASE III TO BROADVIEW-STATUS: We are working on design and in the process of acquiring easements. Should be done by late winter or early spring. We have federal funding in hand and have applied to the State. We have the RR crossing permit and hope to start construction next summer.

PHASE IIIA TO RYEGATE-SHAWMUT/DEADMAN'S BASIN: For the portion to Shawmut we have the federal funds in hand; we need State funds. We are doing land acquisition and design with partially done.

Ryegate is working toward a funding commitment for Emerging Contaminants. They are working on a PER for the route. It was approved by the Town Council on Monday night. State SRF funding is being used for a portion of the PER costs. They should begin their Geo-tech work next week.

PHASE V TO HOBSON-STATUS: They are still on board but should be 1 or 1 ½ years out because of funding issues and their need to build there in town system.

OVERALL FUNDING DISCUSSION: Bob Church discussed the overall funding strategy for the project with a handout to the Board. We have applied to the state for $2.8 million, hopefully from the current biennium. We need $2.3 million for PH IIIA and 3.3 to 5 million

for the balance; a total of $8.4 million. We shall try to get what we can from the next legislature. It is worth noting that the estimates for costs were being moved up until we got the bids for PH IV; which showed a substantial reduction compared to the large sized pipe in PH I and PH II.

MT DNRC: Rick Duncan told us his position is being sent back to the other bureau. He hopes guidelines for applications will be out by the end of next week.

RURAL DEVELOPMENT RD: Shelby Welch reminded us that Quarterly Reports are due. Monty will pass that along to Tanya.

OTHER BUSINESS: Paul Otten informed us that Harlowton is working on a security plan for their existing fill station.

Monty L. Sealey, Project & Mgmt Services

11/18/24
Date