CENTRAL MT REGIONAL WATER AUTHORITY
Harlowton, MT 59036
June 11, 2025
MEETING MINUTES

WELCOME AND INTRODUCTIONS

- CMRWA: Sam Klepzig, Zach Tomlinson, Monty Sealey
- Great West Engineering: Amy Deitchler, Cheri Anderson, Bob Church, Susan Hayes
- Shawmut-Deadman's Basin Water District:
- Funding Agencies: Rick Duncan, Greg Kruzich, Sandie Koenig
- MMCWD: Warren Hansen, Tom Harsh
- Sunset Colony:
- Harlowton Board Members: Jim Kalitowski, Paul Otten
- Ryegate Board Member: Allen Davis
- Roundup Board Members: Lon Sibley, Dave Liggett, Dave Picchioni
- Stahly: Matt Smith
- Innova:

APPROVAL OF MINUTES FROM May 14, 2025.

- Motion to approve the May minutes by Allen, motion seconded by Paul, motion carried.

TREASURER'S REPORT AND CURRENT BILLS

- Motion to approve the bills to pay by Dave L., motion seconded by Dave P., motion carried.

Invoices					
Vendor	Invoice	Category	Amount	Bank	Funding Source
C&C Excavation	Pay App 8	PH IV - Construction	$408,507.84	1st Sec	RW-23-081A
MT Dept. of Revenue	1% Tax 8	PH IV - Construction	$4,126.34	1st Sec	RW-23-081A
Great West Eng	36061	PH IIIA – Design Tasks	$1,376.00	Stock	BOR – PH IIIA
Great West Eng	36062	PH IV – Design	$2,976.33	Stock	BOR – PH IV
Great West Eng	36063	PH III & IIIA – Aquatic Resources	$2,598.80	Stock	BOR – PH III
Great West Eng	36064	PH II – Construction Management	$70,753.60	1st Sec	SRF – PH IIC
Great West Eng	36065	PH IV – Connecting Infrastructure	$54,018.25	Stock	BOR – PH IV
Great West Eng	36066	PH III – Design Tasks	$74,273.68	Stock	BOR – PH III
Innova LLC	1300	Accounting	$1,306.41	1st Sec	Gen. Admin
Bighorn Public Affairs	1614	General Administration	$2,500.00	1st Sec	Gen. Admin
Mid Rivers Comm	8740500	Water Monitoring	$30.15	1st Sec	Gen. Admin
Anvill Land MT LLC	Lease	Annual Tank Lease	$2,601.00	1st Sec	Gen. Admin
Flying S Title	Title Insur	PH III - John Heiken	$170.00	Stock	BOR – PH III
DNRC Trust Lands	Easement	PH III – Middle RD Easement	$2,234.00	Stock	BOR – PH III
COP Construction	Pay App 18	PH IIC – Construction	$480,053.53	1st Sec	SRF – PH IIC
MT Dept of Rev	1% Tax 18	PH IIC – Construction	$4,849.03	1st Sec	SRF – PH IIC
Key Insurance	2025-38	Comm. & Prof. Liability	$4,712.25	1st Sec	Gen. Admin
Proj. & Mgmt Serv	2502A	General Administration	$2,216.47	1st Sec	Gen. Admin
Proj. & Mgmt Serv	RW2505	Project Administration	$5,850.00	Stock	BOR – PHII, III, IV
		Total Invoices	$1,125,153.68		

O & M REPORT

- Bac-T samples were good
- Need a new truck, high miles, if the board would like to trade it in before it hits 100k miles, that is approaching.
- Shavings issue only had to clean out two valves
- Would like to raise the limit on the credit card, fuel alone almost runs out the credit limit
- Well 3, Cody M called and input filter for the power and was buzzing. It was check and cleared codes. Two techs came and came up with 2 broken panels which are $5K. Tech's came to fix them and there was not an issue with one of the panels. They charged $10K and Sam is still trying to get an explanation of who should be responsible for the bill. This bill is through NW Pipe, Sam spoke with them so that they would not get put back on cash only while this is resolved.

    - The system was not hooked up/started properly based on a comment from one of the techs that was out previously
    - Panel should not have gone bad this quickly. Components can be replaced easily if you have the parts on hand. Will be getting a list of parts to keep in stock.
- Recommend to the board to give Zach a 4% raise as he passed the exam to be a certified operator.
    - Motion by Lon, motion seconded by Dave P., motion carried.
- Paid a bill for $12K for the truck box and then got another bill for $900 more. Monty is upset that there is more on the invoice then what the quote included. Sam will look into it since it was not quoted as FOB.

LEGISLATIVE SERVICES UPDATE

- Bighorn Public Affairs
    - Delegations usually like to announce when a new milestone is met, i.e. that Roundup has water. They have not announced it and maybe it's time to announce it instead of waiting for the Delegations to announce it. Will wait until the end of the week to announce.
- State Legislature
    - HB 11 is passed and signed allowing for regional water funding in the next biennium

PHASE II-TO ROUNDUP-STATUS

- Schedule Update
    - Electrical walk through and went through the punchlist and half of that is complete. A few items are remaining
    - Withheld $100K of retainage, plus $10K on 2B
    - Waiting to give substantial completion until the punchlist is complete. Should have the final punchlist today.
- Ribbon Cutting
    - Will give the delegations until the end of the week to provide feedback on a date
    - Will plan a celebration and make the announcement after that
    - Need to get the celebration planning moving forward
    - Maybe host it at the community center and have food and speeches. Probably 2 hours

PHASE IV TO MELSTONE-STATUS

- Schedule update
    - Line from colony is about 4 mi outside of Roundup
    - Lots of rock being delt with
    - Sunset vault is almost complete
    - Start piping on Griffith vault next week
    - Set the Melstone vault next week
    - Start flushing and doing bac-t test up to the colony once the connection is made at Roundup
    - Melstone is anticipated to be online in January or February
- Loan closing status/Coverage Report
    - Planning on closing in September. No changes

PH III TO BROADVIEW-STATUS

- DNRC grant agreement
    - Received for $2.6 Million
- State, MDT and Town easements
    - Finalizing MDT permits
    - Additional surveys were needed
    - Need to work through permitting and easements from MDT, counties
    - Electric Line extensions to the vaults
        - Fergus Electric – Middle Rd PRV and Lavina Tank
        - NWE – Broadview booster pump, Broadview meter pit
- Schedule Update
    - Lots of highway crossings and permits are needed
    - Bid this summer
    - Award late summer
    - Water to Broadview in 2026

PH III A-TO SHAWMUT/DEADMAN'S BASIN-STATUS

- Environmental and Cultural Work
    - Completed the field work
    - Working on the report
    - Cultural beginning of July

- Submitted Grant Application for $2.3M to DNRC and SRF Loan Application
    - Waiting on Agency
- Working with BOR on contracting federal funding
    - $12 Million between Phase 3A and 5
    - Will contract the amendment once it's finalized
- Shawmut Deadmans system
    - Design is complete
    - Will go to DEQ this summer
- Might bid Shawmut after CMRWA project
- It was discussed that the Phase 3A funds needed for the design phase are available through money already contracted with the BOR. However, construction funds for the project are not available until the new federal money is contracted. It was acceptable to the Board for Great West to continue working on the Phase 3A design for now since Great West's level of effort is very limited at this time. The status of federal contracting will be updated monthly to the Board and the Board can decide if it needs to stop design activities in the future if the new federal money is slow in being contracted.

PHASE III B-TO RYEGATE-STATUS – Matt Smith update on Ryegate project

- Finished up Phase 1 of engineering work on project
- Spoke with County about using their easements for most of the route
- Contacted landowner on crossing his property – last one before the tank
- Contract to sign in July for next phase of design
- Matt needs the schedule for Shawmut 3A schedule, Susan will keep him posted

WELLS 4 & 5 SYSTEM CONNECTION-STATUS

- Schedule update
    - Construction will start Aug 4, pre-con will be next month
    - Power bill for testing 4 and 5, COP needs to be aware when they turn it on that is COPs bill not the Authority's.
    - The power bill needs to be paid right away, it can't wait to be paid. COP should put the power bill in their name. Amy will make a point of it at the pre-con. She will have them put the bill in their name.

MIDDLE MUSSELSHELL DISTRICT

- Future connection point at Alec Roy and E Sunshine. CMRWA to install a tee and gate valve at the location communicated by Stahly
- Materials have been ordered to a tee hook up at Alec Roy and it will be installed next week.
- For their project (MMCWD) – Stahly is coordinating with Sandie at DEQ to get the scope figured out

PHASE V TO HOBSON-STATUS

- None

BOR

- Grant Contract for Phase 3A and 5 funding
    - Reviewing budgets and scopes
    - Working on contract amendment
    - Could be several weeks

DNRC

- Working on fiscal year end
- Working on vendor invoices
- 19 days are left in the biennium

RD

- None

SRF

- Amy will make sure Sandie was sent close out documents
- Sandie would like As builts – GWE is working on those

UPCOMING MEETING DATES

- July 9, 2025

OTHER BUSINESS

- None